

## **Member of the Editorial Council – What it Involves**

### **Overview of Editorial Council (EdC)**

The EdC consists of six elected members. Election of one new EdC member (from two candidates) take place every winter, and membership becomes effective a month after the first International Meeting of the Psychometric Society (IMPS) following election. Members can succeed themselves.

According to the Bylaws (Article VIII. Section 1), “The Editorial Council shall have charge of the editorial, but not financial or business, policies of the Society and shall have responsibility for reviewing and supervising the editorial and professional content of any publication which the Society utilizes for the professional education and information of the members and for the publication of professional writings within the purposes of the Society.”

### **Meetings of the EdC**

The EdC meets each year on the day before IMPS (short-course day), typically for about 2 hours. Every member should make every effort to attend these meetings and is also encouraged to attend the meeting at IMPS during the year of election (before formally becoming a member).

There are typically 3-4 conference calls. In addition, members of the Editorial Council will occasionally be asked, via email, to advise on issues raised by the Chair of the Editorial Council.

### **Chair of the EdC**

According to the Bylaws (Article VIII, Section 7), “The Chairman shall be elected by the Council at its first meeting after each Annual Meeting of the Society. He shall hold the office for one year and shall be eligible to succeed himself, as long as he is a member of the Council. He shall preside over and coordinate the activities of the Editorial Council and make reports to the Board of Trustees, or officers, of the Society, which reports may be made orally.”

The Chair of the EdC will be a member of the Board of Trustees and will be the “point-person” for the Executive Editor and Board of Trustees.

### **Duties and responsibilities of EdC members**

The EdC will decide on priorities and actions to take in the coming year. Specific tasks related to *Psychometrika* may also emerge via conversations between the Chair of the EdC and the Executive Editor of *Psychometrika*. The Board of Trustees (BoT) may ask for help or guidance from the EdC.

In a given year, EdC can set agenda and priorities and should produce a report on its activities to the BoT before its mid-year and IMPS meetings. In addition, EdC can help the editor produce the annual report on *Psychometrika* for the IMPS meeting.

Members of the EdC are expected to play an active role in fulfilling the duties of the EdC, which are listed below.

- (1) Maintain the high scholarly standards of *Psychometrika* (originality, technical level & accuracy), which includes
  - Nominating highly qualified individuals to run for EdC.
  - Suggesting new Associate Editors and providing feedback on Associate Editors suggested by the Executive Editor.
  - Serving on search committees for new editors.
  
- (2) Promote *Psychometrika* to potential authors, which includes but is not limited to
  - Advising on the structure and content of the *Psychometrika* webpages.
  - Making the journal a more popular outlet for quantitative psychologists.
  - Having authors submit supplemental materials on Springer web-site that can be downloaded by readers (this also pertains to (3) below).
  
- (3) Improve *Psychometrika*'s status, prestige and impact, which includes but is not limited to
  - Devising strategies to improve the journal's impact factor and increase its standing in national "publication point systems" (or similar) used to evaluate universities or departments.
  - Getting *Psychometrika* into important citation databases.
  - Communicating what makes *Psychometrika* great.
  
- (4) Improve the review and production process for *Psychometrika* from acceptance to publication, which includes.
  - Working with the Editor to deal with any publication backlog.
  - With the help of Springer, tracking times between key events and making recommendations for improvement.
  - Providing the awards committee with recommendations for best reviewer of the year award(s).
  
- (5) Overseeing the production of conference proceedings which includes
  - Serving on a search committee for a new chair of the publications committee.
  - Suggesting new editors and providing feedback on editors suggested by the chair of the publications committee.
  - Developing and discussing new policies regarding the Proceedings.
  - Communicating with the chair of the publications committee.
  - Advising and assisting with the process if problems should arise.